**College Admissions Decisions and College Applications**

**College Admissions Options**

Colleges may have several different types of application options including:
- Rolling Decision
- Early Action
- Regular Decision
- Early Decision
- Restrictive Early Action
- Priority Decision

Be sure to check the university’s website to determine what options they offer and what is best for you. Note: Not all colleges will offer more than one type of decision option.

**College Applications**

Colleges may have multiple methods for completing applications, such as mailing in the application, applying online using their specific application, using the Universal Application, and/or applying via the Common Application.

- The Common Application requires a Secondary School Report and may require a counselor letter of recommendation, teacher letters of recommendation, and supplemental essays.
- Your child should inform their counselor at least one month before the first deadline if they are using the Common Application.
- If your student is applying to more than one college that accepts the Common Application, it will save him or her time to apply using this method.
- If your child chooses to apply to a school via the Common App, he or she must indicate that in Naviance by choosing Yes or No under “Applying Via Common App” if the word “unknown” is listed for a school in “Colleges I’m applying to” under Colleges tab. Note: Kansas Regents School do not accept the Common Application.
- Common Application: [www.commonapp.org](http://www.commonapp.org)

**ACT/SAT Scores**

- Official ACT and SAT scores must come directly from the testing agency.
- Unofficial scores or copies of the scores provided to the high school may be sent from the high school to your college.
- It is important to determine whether the college requires official or unofficial scores.
- If your child wants unofficial test scores to be sent to a college, he or she needs to visit with the high school registrar.

**Letters of Recommendations**

Some colleges and scholarships may require recommendation letters as part of the application.

- Typically colleges prefer teachers from junior or senior year.
- Kansas Regents colleges do not require letters of recommendation for admission but may need letters for other options.
- Recommendations reveal details about the student that grades and test scores cannot show.
- Carefully consider which teachers to ask for recommendations.
- Students should schedule a brief meeting 3 to 4 weeks prior to the recommendation deadline to request the letter from the teacher. This provides the recommender plenty of time to develop a quality letter.
- Before the deadline, students should check in with the teacher/counselor to be sure the process is underway.

**Next Steps**

- Student visits Naviance Family Connection for college and career investigation and application data input
- Student identifies admissions process for each college (admission option and application type)
- Student determines what scores are needed
- Student requests recommendations from counselor, teachers (if needed)